

Notice Inviting Tenders
High Court of Jharkhand, Ranchi

Ref. No. 1815/Accts.

Dated: 22.08.2024

Sealed tenders are invited from the reputed firms for installation and operation of the following items within the premises of the Court along-with the trained personnel to operate the same on or before 07.09.2024 till 05:00 P.M :-

1. Two Photocopy Machines with following minimum specifications

Print Technology - Laser

Type of Machine - Multifunction Machine

Type of printing - Mono

RAM size (MB) - 4096

Min. Speed per minute as per ISO/IEC 24734 in A4 Size-Colour - 55

Scanning Feature Availability - Yeas

Number of Main Paper Tray - 4

Hard Disk Capacity (GB) - Min. requirement 256 GB

2. One Computer along-with Internet with minimum specifications

RAM - 8 GB

Processor - 12th Gen. i3

Hard disk - 512 GB SSD (1TB HDD)

Operating System - Windows 11 professional

Monitor - 21 inch

3. One Printer - Laser Jet

The Sealed tenders should clearly mention the rates (including GST) and specification of time to be required for supplying of the items

Further, the terms and conditions for the firm which is required to be adhere to are as follow:-

- a) Photocopy Machine has to be provided by the concerned firm
- b) The price of Photocopy shall be fixed at Rs. 1/- per-page.
- c) The time of opening of the Kiosk would be 09:30 A.M and closing would be 06:00 P.M
- d) Space and Electricity will be provided by the High Court of Jharkhand
- e) Proper cleanness shall be ensured by the concerned firm.
- f) The Concerned firm shall not sale any other items
- g) The Photocopies is being provided for the convenience of the Advocate, hence the concern firm shall give priority to the works of Advocates.

Note:

- a) No tenders will be entertained after due date.
- b) Any further details if required may be collected from the Office of the undersigned during 10:30 A.M-03:00 P.M (Monday to Saturday).
- c) The Court reserves the right to accept or reject any or all tenders without assigning any reasons

Sd/-

Registrar (Establishment)
High Court of Jharkhand, Ranchi