

Notice

Applications are invited from the willing retired Officers/Staff of Personal Assistant Cadre of the High Court of Jharkhand as well as Stenographer Cadre of Civil Courts of the State of Jharkhand for their engagement as Personal Assistants in the High Court of Jharkhand, Ranchi on contractual basis as per the prevailing policies of the State Government till the direct recruitment for the post of Personal Assistant is finalized.

The applicants will have to submit their applications in the prescribed format (enclosed), along with the relevant documents, on or before 26/08/2023 till 05:00 P.M. in the High Court of Jharkhand, Ranchi.

Dated: 16 .08.2023



Registrar General

**Application for engagement as Personal Assistant in the High Court of
Jharkhand, Ranchi on contractual basis**

Application Number (for office use only):

Self Attested
Passport Size
Photograph

1. Name of the applicant (in capital letters) :
2. Father's/Husband's name :
3. Address for communication with Pin Code :

4. Date of Birth : Date.....Month.....Year.....
5. Gender :
6. (a) Mobile No. : _____
(b) Email ID : _____
7. P.P.O. No. :
8. Pay Level in which retired :
9. Name of the Organization from where retired :
10. Date of Retirement :
11. Designation at the time of Retirement :
12. Name of the Organization last worked in :
13. Experience Details (as per the table below):

Name of the Organization (High Court/Civil Court)	Period		Designation
	From	To	

14. Self Attested Documents required to be enclosed: Matriculation Certificate (for date of birth)/Documents with regard to last post held & last salary drawn/Copy of P.P.O./ Two passport size photographs.

DECLARATION

I hereby declare that all the statements made by me in this application are true and complete to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of retirement. It is also declared that neither any Criminal case is pending against me nor I have ever been punished by any Court of Law.

Date: _____

Place: _____

Signature of the Candidate